Republic of the Philippines
Office of the Solicitor General

Request for Quotation

To: _____
Tel. No.: _____
Fax No. _____

Attention: _____

Date: October 1, 2025
Quotati PS 025-10-117
ABC: ₱87,360.00

Sir/Madam:

Please quote your lowest price for the items listed below, indicate the shortest delivery time, and submit this form duly signed by your authorized representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
	Diagnosis and Supply of Labor and Materials for the Repair and Replacement of Printed Circuit Board Assembly (PE2) and Landing Operating Panel (PE1) for the Schindler Passenger Elevator Located at the OSG Main Building				
	Initial Daignosis: 1. For replacement of parts: a. Printed Circuit Board Assembly (PCBA) 53.Q (PE2) b. Landing Operating Panel (LOP) LOPM5-UAPD (PE1) - Basement				
	Estimated Materials: 1. PCBA SDIC 53.Q 2. LOPM5-UAPD	 1 1	 pc pc		
	Warranty: *The contractor shall provide a warranty of at least six (6) months on both parts and labor for the replaced components - specifically the PCBA SDIC 53.Q and the Landing Operating PANEL (LOP) LOPM5-UAPD. Any defects due to material failure or improper installation within the warranty period shall be corrected by the contractor at no additional cost.*				
	(Price Vat-Included)				

Delivery Period: _____
Warranty: _____
Price Validity: _____

_____
SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

1. Please submit your quotation within ____ days from the date of this RFQ.
2. Bidders must submit current and valid legal documentary requirements along with the completed quotation:
   a. [ ] Mayor's / Business Permit
   b. [ ] PhilGEPS Registration Number: _____
      Membership: [ ] Platinum [ ] Red
   c. [ ] Income / Business Tax Return (for Small Value Procurement - for above ₱500,000)
   d. [ ] Notarized Omnibus Sworn Statement (for Small Value Procurement - for above ₱50,000)
   e. [ ] Tax Clearance Certificate
   f. [ ] Bidders who have previously submitted the above legal requirements may no longer be required to resubmit them.

Sir/Madam,

I hereby certify under oath that I have personally conducted this canvass, that the prices quoted are true and correct, and that the signature of the representative of the company submitting the quotation is genuine.

RHODORA T. CARDEL / MARIJOIE V. CASTILLO
SIGNATURE OF CANVASSERS

For more information, you may contact us:
Telephone: (02) 8988-1674 loc 777
Please send your quotation to:

osg.procurement@yahoo.com

OSG-HA-QF-039
Rev.00 (05 July 2018)